

Financial Aid Award Letter Example

School name and/or logo



March 5, 2020

Student name and street address

Charlie Jones
321 Main Street
Austin, TX 78701

Greeting from the financial aid office

Dear Charlie,

It is with great pleasure that we present you with your estimated financial aid award for the 2020 - 2021 academic year. This financial aid award estimate is based upon the information you submitted with your FAFSA, pending any additional documentation you may need to provide.

School costs, required expenses to be paid to the school

ESTIMATED COST OF ATTENDANCE

DIRECT / BILLABLE COSTS

Tuition	Amount \$\$\$
Room & Board	Amount \$\$\$
Other Fees	Amount \$\$\$

INDIRECT / NON-BILLABLE COSTS

Books & School Supplies	Amount \$\$\$
Transportation Costs	Amount \$\$\$
Personal Expenses	Amount \$\$\$

Student expenses, may be miscellaneous and/or optional expenses not paid to the school

TOTAL ESTIMATED COST OF ATTENDANCE

Amount \$\$\$

FINANCIAL AID AWARDS / GIFT AID

FALL

SPRING

TOTAL

Federal Need-Based Grant	\$\$\$	\$\$\$	\$\$\$
University Grant	\$\$\$	\$\$\$	\$\$\$
Federal Pell Grant	\$\$\$	\$\$\$	\$\$\$
Community Service Scholarship	\$\$\$	\$\$\$	\$\$\$
Department Scholarship	\$\$\$	\$\$\$	\$\$\$

Free money

Student must pay back money.

Award amounts and types, per semester, as well as the totals awarded for the academic year

FEDERAL LOANS WORK-STUDY

FEDERAL LOANS	\$\$\$	\$\$\$	\$\$\$
WORK-STUDY	\$\$\$	\$\$\$	\$\$\$

Need to apply for a job to earn this

TOTAL FINANCIAL AID PACKAGE

\$\$\$

Total award amount for the academic year

ESTIMATED REMAINING BALANCE

COST OF TUITION 2020 - 2021	\$\$\$
FINANCIAL AID AWARDED	\$\$\$
EXPECTED / EFFECTIVE NET COST OF ATTENDANCE	\$\$\$

Amount student will likely need to pay out of pocket

Please confirm your acceptance of this award by April 5. Contact us if you have any questions. Our financial aid office is here for you.

Kind regards,
Sally Johnson
Financial Aid Director

Closing remarks from the financial aid office, including how and when to accept the financial aid award offer